

Guest Intake Freeze Log — 12 Deep

This deep template supports Section 1.8 — Documentation & Logs. Use this log to record events clearly so your family can review what happened, learn from it, and act together with confidence. Leave plenty of space for honest details.

Record when and why the family temporarily freezes intake of guests due to supply or security limits.

| Field | Details (for up to 12 family members, shifts, or events — use extra pages if needed) |
|-------------------------------------|--|
| Date / Time | |
| Trigger Reached (Supply / Security) | |
| Decision (Freeze / Limit) | |
| Reason / Evidence | |
| Who Was Present | |
| Duration / Review Date | |
| Notes | |