

# Weekly Duty Rotation Sheet

*Roles & Responsibilities Template*

## Section 1 — Log

Week Of	Duty Area	Person / Team	Rotation Notes

## Section 2 — Checklist

- ☐ List key duty areas (kitchen, water, sanitation, watch)
- ☐ Rotate assignments fairly among members
- ☐ Confirm each person understands their duties
- ☐ Record any needed changes for next week

## Section 3 — Notes

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